

APPLICATION FOR USE OF ARCHIVES RESEARCH FACILITIES
ARCHIVES OF THE A.A. GENERAL SERVICE OFFICE

This application applies only to researchers working with archival materials on-site in the G.S.O. Archives.

Prior approval of the trustees' Archives Committee must be obtained before a researcher will be given access to unpublished archival material for on-site research.

Please read carefully the “Materials Use Policy” and the “Policies for On-Site Research” before filling out this application. These policies have been established by the trustees' Archives Committee and are administered under that committee's direction.

As the committee meets three times each year, on the last weekends in January, July and October, research requests are considered three times a year. In special cases, consideration can be obtained at other times.

You may apply for approval by the committee by completing and signing this application and sending it to:

Chairperson, Trustees' Archives Committee
P.O. Box 459
Grand Central Station
New York, NY 10163

Please note that only the individuals named below will be considered for access to the material. If you plan conduct your research while visiting with a colleague, friend, spouse, sponsee or sponsor, they must be listed below or they will not be able to view the materials with you.

Alternatively, you may submit a facsimile of the Researcher's Application by emailing it to archives@aa.org or sending by fax to 212-870-3003.

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I hereby apply for permission to consult the following archival material, for the following stated purpose(s).

Date: _____

Please Print

Name: _____

Address: _____

Telephone(s): _____

Email: _____

Affiliation (if any): _____

Items requested: _____

Subject of research: _____

Purpose or expected product of research (book, article, thesis, dissertation, film, area/local archives use, personal/family research, other): _____

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AGREEMENT

By signing below, I signify that I have read and understood the "Materials Use Policy" and the "Policies for On-Site Research." I understand that if I do not adhere to these policies, my privileges as a researcher may be revoked.

I acknowledge and agree that an essential condition of the permission granted to me is that I will abide by the anonymity policy. I will not identify any member of A.A., including its co-founders, other than by the first name and first initial of the last name. I agree that any publication of full names at the level of press and media is a breach of this agreement.

THE RESEARCHER WILL DEFEND, INDEMNIFY, AND HOLD HARMLESS THE G.S.O. ARCHIVES, THE A.A. GENERAL SERVICE OFFICE, A.A. WORLD SERVICES, INC., AND ITS OFFICERS, EMPLOYEES, AND AGENTS AGAINST ALL CLAIMS, DEMANDS, COSTS, AND EXPENSES INCLUDING ATTORNEYS' FEES INCURRED BY ANY COPYRIGHT INFRINGEMENT OR ANY OTHER LEGAL OR REGULATORY CAUSE OF ACTION ARISING FROM THE USE OF G.S.O. ARCHIVES MATERIALS.

I HAVE READ AND AGREED TO ABIDE BY THE ABOVE TERMS AND CONDITIONS, THE "MATERIALS USE POLICY" AND THE "POLICIES FOR ONSITE RESEARCH."

Name: _____ (print)

Signature: _____

Date: _____